

**The Florida Transit Maintenance Consortium  
Regular Quarterly Meeting  
August 23, 2007**

**CALL TO ORDER** The regular quarterly meeting of the Florida Transit Maintenance Consortium (FTMC) was called to order at 9:15 A.M., Thursday, August 23, 2007, in the Board Room at CUTR. The presiding officer was Ed Bart. A quorum was present, including the following:

**PRESENT:**

Liz Stutts, FDOT	William Attias, MDT
Bobby Westbrook, FDOT	Bob Andis, HART
Glen Goddard, LAMTD	Doff Stover, JTA
Joe Cheney, Lynx	Bill Powell, JTA
Rick Kazawitch, VOTRAN	Paul Starling, RTS
Larry Ralston, LeeTran	Ed Bart, CUTR
Vicki Zambito, CUTR	Hank Cusack, CUTR
Raj Chaudhary, CUTR	

**Welcome & Introductions**

The meeting was called to order by Ed Bart.

**Approval of Minutes/May 07 Meeting**

Paul Starling moved and Rick Kazawitch seconded to approve the minutes as written from August 23, 2007 meeting. There was no further discussion. All members present voted aye. Motion carried unanimously

**Appointment of Chair**

Joe Cheney was self nominated as Chair. Bill Attias seconded. There was no further discussion. All members present voted aye. Motion carried unanimously.

**Parts Procurement Contract Update**

The contract has been approved. The list of parts was distributed. Section ten lists the organizations that are authorized to buy off the contract. If your agency doesn't appear then steps can be taken to add you to the list. Copies of the signed contracts will be provided to the committee.

**Trolley Procurement Update**

Rick Kazawitch reported that the contract is currently being developed. Contact Rick if you are interested in a part of the selection committee. The first meeting is Oct. 15.

HART is moving forward on the bus procurement contract.

**Module Development Update**

The modules will be mailed to committee for their review. Responses are to be directed to Raj Chaudhary [Chaudhary@cutr.usf.edu](mailto:Chaudhary@cutr.usf.edu).

### **FMTTP Program Update**

The program direction is set by the committee. Currently underway are:

Module development

Time Standards – three are completed and will be used in conjunction with the training modules.

Develop new training schedule

Apprenticeship program – The materials were produced and distributed at the last meeting. The decision needs to be made to go forward with it. Going forward would mean that some property/ies needs to be willing to develop a wage scale and provide it to CUTR stating that they are willing to hire a person for the apprenticeship program will come under the auspicious of that program for the length of time decided that will include on the job training tasks, other related training tasks and that they will be paid according to the wage rate submitted.

Wage scales must be sent to Ed Bart so the program can be registered before the next step can be taken.

The requirements are a minimum of 2,000 hours of on-the-job training, and 144 hours of classroom instruction.

The program was originally developed as a four year program. Situations are different depending on the agency. HART has approximately 38 technicians and can conceivably become master technicians after training. PSTA and possibly VOTRAN have master slots available. It doesn't matter how much training they attend at the journeyman level they can't become a master until someone retires, etc. The program can possibly be three years. People would go through the program; everything remains the same as far as the add-on, and come out as a journeyman. This would allow the property level time to figure out a way promote and make someone a real master with the extra pay level.

As of this meeting, Ed has received no feed back concerning the draft structure of the program.

Glen Goddard moved and Bill Attias seconded to accept the Apprenticeship Program as outlined. Motion carried unanimously.

Plans are being made to meet with the International ATU.

### **Other:**

Bob Westbrook on occasion has requested information from the agencies for several reasons. One reason being to enlist the help of the FMTTP to document and quantify any trends for the group..

Please think about what could be reported to Bob that would be on a monthly or bi-monthly basis that doesn't take a lot of effort. It could be something that is probably being collected internally. CUTR will build a database to keep the information handy and accessible by other agencies. The information can be e-mailed to Ed Bart or Vicki Zambito. This will be an agenda item for the next meeting.

Glen Goddard is looking for a tire purchase/lease contract that Lakeland could utilize. Lynx, MDT, and HART will check with their contractors and get back to Glen.

CUTR is available to do presentations on the tasks that the FTMC is involved in if needed.

**Next Meeting:**

The next meeting will be held in conjunction with the FPTA Annual Conference in Orlando.

Monday, Oct. 22, 2007

10:30 AM – 11:45 AM

Orlando Wyndham Resort  
8001 International Drive  
Orlando, FL 32619

**Adjournment**

12:20 pm

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Recording Secretary

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Program Manager